



Senior Trademark Paralegal – Multiple Locations

[Cantor Colburn LLP](#), one of the largest full-service intellectual property law firms in the country, has an immediate opening for a Senior Paralegal in our Trademark & Copyright Department. The successful candidate may be resident in any of the firm's five offices: Hartford, CT, Alexandria, VA, Atlanta, GA, Houston, TX, or Detroit, MI. Remote work from other locations will also be considered. In addition to being the fastest growing patent law firm in the country over the last decade, Cantor Colburn is ranked #8 for trademark registrations. The firm's clients are among the leading companies in the U.S. and around the world, including Fortune 100 companies, privately-held companies, select high-tech start-ups, government research institutes and university technology transfer offices.

This is a full-time position and will provide support to attorneys in a fast-paced, deadline-driven team environment.

Duties include but not limited to:

- Electronic filings with the U.S. Patent and Trademark Office, U.S. Copyright Office, and with U.S. Customs and Border Protection
- Trademark clearance, application filing, application prosecution, registration, and post-registration maintenance for U.S. and international jurisdictions
- Prepare and record documents affecting the chain of title for U.S. and international trademarks
- Review and assessment of trademark and domain name watch notices.
- Assist with international opposition and cancellation proceedings
- Finalize and submit UDRP Complaints
- Prepare and manage client docket
- Participation in complex projects as assigned

The successful candidate must have a bachelor's degree and/or paralegal certificate; At least two years of trademark experience at a senior level; strong attention to detail; ability to communicate effectively and efficiently both verbally and in writing with the firm's attorneys and clients; strong time management skills and the ability to prioritize work to meet all deadlines and client-deliverables expectations; strong MS Word and MS Excel skills, including the ability to extract, manipulate, summarize, and report on large quantities of data.

Please submit a resume, cover letter and writing sample to:
csnyder@cantorcolburn.com

Cantor Colburn LLP is an Equal Opportunity and Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, gender, disability, or protected veteran status.